

Name

Contact details

{Contact Details, Email, Province and city only, LinkedIn Link}

Professional profile:

A short paragraph (2 paragraphs short) summarising who you are (student/ graduate/ professional), using key words. How you plan on contributing towards the success of the company.

Skills:

- [Add skills that aligned with the job post]
- [Have up to five to six skills, and not more]

Additional Information:

[Achievements]

A brief description of what you did. What you participated in at varsity that will become an asset to the role you are applying for.

[Volunteering]

Education:

[Qualification Name]

[Institution Name]

[Date Started – Date Ended]

[Relevant subjects or achievements]